

Minutes

**College of Education UCOM 3619
University of South Alabama
10:00 AM 12:00 PM, August 25, 2009**

Members Present: Dr. Richard L. Hayes, Dean; Dr. Thomas L. Chilton, Associate Dean; Dr. Phillip Feldman, Associate Dean; Leadership and Teacher Education; Dr. Charles Guest, Chair, Professional Studies; Frederick Scaffidi, Chair, Health, Physical Education, and Leisure Studies; Dr. Abigail Baxter, Director, Graduate Studies and Research; Dr. Harold Dodge, Interim Chair, Leadership and Teacher Education; James Van Haneghan, Director, Assessment and Evaluation; Dr. Andrea Kent, Director, Field Services;

6. Policy on Web-Based and Web-Hybrid Courses

Dean Hayes distributed a draft of the USA Policy being developed for Web-Based and Web-Hybrid Courses stating web-based courses will be delivered using the distance learning format and hybrid courses will be delivered with at least 5% to 40% of scheduled class sessions conducted by means in which student and instructor are in the same physical location. These courses must be equivalent and will be offered following initial approval by the department chair, dean, and University curriculum committee.

7. Disclosure of Student Records

Dr. Fred Scaffidi reported on FERPA stating that no information from records, files, or data directly