



## **Dean's Administrative Council**

### **Minutes of Meeting**

**January 29, 2018 at 9:30 a.m.**

**Dean's Conference Room (3619)**

**Members Present:** Dr. Andi Kent, Dean; Dr. Andre Green, Associate Dean; Dr. Tres Stefurak, Chair of Counseling and Instructional Sciences; Dr. John Kovaleski, Chair, Health, Kinesiology and Sports; Dr. Susan Santoli, Chair of Leadership and Teacher Education; Dr. Paige Vitulli, Interim Chair of Integrative Studies; Dr. Robert Thompson, Interim Chair of Hospitality and Tourism Management; Mr. Josh Wooden, Director of Academic Advising; Dr. Dennis Campbell, President of the College Faculty Council; Dr. Matt Binion, Director of Academic Assessments; Ms. Jennifer Simpson, Director of Field Services

Members Absent: Mrs. Aimee Meyers, Development Liaison

Dean Kent called the meeting to order at 9:30 a.m.

### **1. Information Update:**

#### **a. Faculty Searches:**

Dr. Kovaleski informed the council that the associate professor position in Physical Education Pedagogy has been reposted.

Dr. Stefurak informed the council that the assistant professor of education media and technology position in CINS has been closed. Plans are to repost as a non-tenure position.

Dr. Santoli informed the council that the tenure track associate professor of education leadership and program coordinator in LTE was previously closed due to lack of qualified candidates then reposted for an assistant to associate professor. The position was resubmitted to Academic Affairs and approved to additionally post for an "open rank" position without having to close the current position again. All applicants were notified and informed that their applications would remain in the applicant pool for consideration.

#### **b. Staff Searches (AK/TS):**

Dr. Stefurak informed the council that Gail McLean's promotion has been processed and has been reclassified as a Secretary V.

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**c. Website Design Project (TS):**

Dr. Stefurak provided an update on the website design project. He will be meeting with the committee today to finalize photos, etc. and will meet with Dr. Kent for approval of content. Current plans are

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- Fall surveys are almost complete. Moved all surveys out of Class Climate into Quatrics.
- LiveText has changed their name to Watermark. An on-campus meeting with their rep will be in March.
- Alla has put together an announcement for the students regarding the name change and placed on the website.
- Cecelia Martin will be meeting with each of the department chair regarding TracDat.
- Advanced Level Programs (graduate programs) – Working on creating a template for exit surveys.

7. **Faculty Council (DC):** No update.

8. **SACS (AK):**

a. **Results column MUST be completed – robust description of improvements 16-17; 17-18; 18-19**

Dr. Kent provided a handout titled “SACSCOC Timeline Overview” from Dr. Angela Coleman for the council’s reference. She emphasized the “Result” column must be completed with a robust description improvement. Colleges must enradadcintnrptiteintnr-8.1 (t)i