

**University of South Alabama
Dig Permit**

Project: Project Name
Request No.: 00-00

Contractor: General Contractor, Inc.
Location:

Scope: These guidelines apply to all excavation projects to be performed that are (**18 inches or greater in depth**) on University properties involving USA departments and/or outside contractors. When working within five feet of a building the 18 inches or greater rule will not apply. The project manager will issue the control number for the project starting with the project initiation date as the first six digits; ex. 021004.

A) Requesting Manager/Contractor Information Control No. 000000-0000

Company Name: General Contractor, Inc.
Address: Address
24-Hr Emergency Tel No: 000-000-0000 USA Proj. Mgr.: Name
Contact Person (Office): Name Tel No: 251-460-7127
Tel No: 000-000-0000 Fax No: 251-461-1370
Contact Person (Job Site): Name
Tel No: 000-000-0000 Fax No: 000-000-0000

B) Description of Work

Reason for excavation: _____.

Project starting date: _____ Project ending date: _____.

Sketch or plans attached defining location and depth of excavation required: _____.

The requesting applicant must also stake out or otherwise mark the work area.

Any planned utility outage associated with this project? _____.

A 48-hour (2 working days) notice must be provided to the Central Plant Department and to the Safety and Environmental Compliance Department.

Utility type: (Check if YES)

Electrical _____ Data/Telecommunications _____ Gas Line _____ Water _____.

Other (specify) _____

Type of Excavation: (Check if YES)

Bore _____ Trench _____ Pavement/Sidewalk Cut _____ Ground Surface _____.

Type of Shoring to be used if need: _____.

Type of equipment to be used for excavation: _____.

Dimensions of proposed excavation:

Length: _____ Width: _____ Depth: _____.

Proposed Traffic Control: (Check if YES)

Detour: _____ Lane/Sidewalk Restriction: _____ Barricade Equipment Type: _____.

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Dig Permit**

C) Instructions

1. The applicant must obtain a copy of the appropriate USA Campus Plan, which is available at the University Architect's Office. The loca

University of South Alabama
Dig Permit

date/time. Responding departments are permitted to fax the approval page to the Project Manager. A notification to the recipient or their office personnel of the incoming fax may reduce potential delays.

**University of South Alabama
Dig Permit**

**University of South Alabama
Dig Permit – Approval Page**

**Control No. 000000-0000
Request No.: 04-**

APPLICANT’S SIGNATURE: _____ **DATE:** _____

University Architect’s Office Approval _____ **Fax # 461-1370**

Telecommunications Approval _____ **Fax # 460-7625**

Computer Services Approval _____ **Fax # 460-7844**

Grounds Approval _____ **Fax # 414-8238**

Safety and Environmental Compliance Approval _____ **Fax # 460-7278**

Central Plant Office - Final Approval _____ **(Hand Deliver Original)**

Date Coordination Meeting held: _____

Red line As-Built drawings submitted to Architect’s Office: _____